



Liverpool Archdiocesan
Lourdes Pilgrimage
Association

Hospitalité Money Handling and Personal Belongings Policy

Evenings Out with Assisted Pilgrims and General Practice

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Purpose of This Policy

This policy sets out clear expectations around money handling and hospitality when members of the Hospitalité accompany Assisted Pilgrims, including during evenings out.

It exists to:

- Protect Assisted Pilgrims and Hospitalité members from pressure or misunderstanding
- Promote dignity, equality and safeguarding
- Reflect standards similar to those applied to young people on pilgrimage
- Avoid situations that could cause discomfort, embarrassment or financial imbalance

Core Principle

Both Assisted Pilgrims and Hospitalité members are expected to pay for their own drinks and purchases.

An evening out is a shared social experience, not an opportunity for one person to feel obliged to pay for another.

Paying for Drinks – Clear Expectations

Standard Practice

- Assisted Pilgrims should pay for their own drinks
- Hospitalité members should pay for their own drinks
- Drinks should be purchased individually wherever possible

If an Assisted Pilgrim Insists on Buying a Drink

- This should be politely declined in the first instance
- If the pilgrim continues to insist:
 - It is preferable to accept a soft drink only
 - Alcohol should be avoided in this situation

Large Rounds

- Assisted Pilgrims must not be placed in the position of buying:
 - Large rounds of drinks
 - Multiple drinks for a group
- Hospitalité members must:
 - Buy their own drinks
 - Gently discourage group purchasing
 - Support individual transactions

Safeguarding, Dignity and Power Balance

- Assisted Pilgrims may feel gratitude that leads them to offer to pay
- This may place them under unintended financial or emotional pressure

Hospitalité members must:

- Be sensitive to this dynamic
- Avoid any situation that could:
 - Cause pressure
 - Create inequality
 - Lead to embarrassment or regret

Protecting dignity is more important than accepting generosity

Alcohol Awareness

- Alcohol must be consumed responsibly and in moderation
- Hospitalité members must remain mindful of their role
- Assisted Pilgrims must not be encouraged to buy alcohol

If unsure, choose a non-alcoholic drink.

Alignment with Youth Pilgrimage Expectations

This policy reflects the same principles expected of young people:

- Not accepting money from vulnerable individuals
- Avoiding rounds and shared purchasing
- Acting responsibly and transparently
- Maintaining safeguarding standards at all times

Responsibility and Good Practice

Hospitalité members are expected to:

- Model appropriate behaviour at all times
- Look out for Assisted Pilgrims and fellow members
- Intervene kindly if situations become uncomfortable
- Seek support from a leader where needed

Breaches of This Policy

Failure to follow this policy may result in:

- A discussion with a leader
- Additional guidance or support
- Escalation where safeguarding concerns arise

Additional Guidance on Money and Personal Belongings

Purchasing on Behalf of Pilgrims

If a pilgrim asks a member to purchase items:

- This should be witnessed and a receipt given to the Assisted Pilgrim
- Clear agreement should be made about:
 - What is being purchased
 - The amount of money involved

Clarity Around Money

- Care must be taken to avoid confusion
- Always ensure:
 - Clear communication
 - Transparency in transactions

Missing Money

- Any report of missing money must:
 - Be taken seriously
 - Be reported as a safeguarding concern

Lack of Access to Money

- If a pilgrim does not have access to money, a small amount of support may be provided in exceptional circumstances. This must be agreed with a group leader and clearly recorded
- Hospitalité members must not:
 - Replace missing money
 - Purchase items routinely on behalf of pilgrims

Personal Belongings

Care must be taken with personal belongings, including:

- Clothing
- Laundry
- Personal items

Particular sensitivity is required, as distress can be caused when items go missing.

Found Items

Any items found on the ward floor should be placed on the designated table outside the office.

Missing Items

If items are reported missing, a thorough search must be carried out, including:

- Rooms
- Laundry
- Communal areas

If not found:

- St. Frai management must be informed
- Items may have been handed into the main office

Summary

In simple terms:

- Everyone pays for themselves
- Avoid accepting drinks — especially alcohol
- Never allow Assisted Pilgrims to buy rounds
- Keep money handling clear, witnessed and transparent
- Report missing money as a safeguarding concern
- Take great care with personal belongings